



CITY OF SEATTLE

Early Learning Coach

SALARY: \$32.33 - \$37.66 Hourly
LOCATION: Seattle Municipal Tower, 700 5th Ave., Seattle, Washington
JOB TYPE: Classified Civil Service, Regular, Full-Time
SHIFT: Day
DEPARTMENT: Department of Education and Early Learning
BARGAINING UNIT: Not represented
CLOSING DATE: 02/02/16 04:00 PM Pacific Time

POSITION DESCRIPTION:

The City of Seattle wants every child to have the opportunity to succeed in their education. This journey starts with providing access to high-quality early education to our youngest learners. To achieve this goal, Seattle has created the Seattle Preschool Program, which is a pilot program that aims to create a universal high-quality prekindergarten education. Teachers will need to provide instruction that builds on children's skills and develops their sense of engagement as lifelong learners. To ensure that we are providing teachers with the support they need, we need an enthusiastic Early Learning Coach to bring expert guidance, coaching and training for all preschool and early learning programs.

Working within the Department of Education and Early Learning, you will work with administrators and teachers to align their goals with the City and state priorities, ensuring a high-functioning Instructional Leadership Team. You will be tasked with using your evaluation skills to conduct program and classroom observations and analyzing the overall performance of teachers, individual learners, and the program as a whole. In order to make sure that educators have the resources they need, you'll be responsible for providing on-site instructional and reflective coaching to teachers, providing guidance through new curriculum implementation and ensuring that positive outcomes are achieved for all children and programs by using culturally and linguistically appropriate services and anti-bias practices. You will be required to continuously review current research and pertinent literature, as well as complete continuing education. This position will require a lot of innovation and works independently, but will also work within a team environment to ensure that performance standards and monitoring requirements are met.

Do you want to be part of this program? Here's what you'll need:

You will need to understand:

- The cultural and social context of children and families from all backgrounds
- The value of quality improvement plans and corrective action plans
- How to facilitate inquiry groups among teachers and paraprofessionals
- A variety of early learning assessment tools
- The process of implementing curriculum
- Adult learning theory

You will need to have experience in:

- Coaching adult learners with a wide range of learning styles
- Working with diverse communities
- Sharing proven instructional approaches to teachers and directors
- Planning and developing professional development for the early childhood community
- Reviewing, analyzing and interpreting assessment data for many customized reports
- Observing early learning programs
- Utilizing and interpreting assessment tools (such as CLASS, ECERS-R, Teaching Strategies Gold)

You will need to be:

- Flexible in your approach and able to work independently
- Extremely organized and detail oriented
- Collaborative with many individuals and groups
- Passionate about continuing education
- Extremely skilled in written and oral communication
- Comfortable negotiating and making decisions with community groups, agencies, and service providers

QUALIFICATIONS:

In addition to the qualities mentioned above, you will need to possess the below required qualifications (or a combination of education, training or experience which provides an equivalent background required to perform the work of the class):

- Master of Arts Degree in Early Childhood Education, Child Development, Human Development, or Teaching Credential with emphasis on Preschool through 3rd grade education
- Four years professional experience working in Early Childhood Education
- A valid driver's license
- Ability to pass a criminal background and education check
- Ability to be approved by the Washington State Trainer Approval System

DESIRED QUALIFICATIONS:

The most successful candidates will also possess:

- HighScope Preschool Curriculum trainer certification
- Classroom Assessment and Scoring System certification
- Early Childhood Environmental Rating Scales certification

ADDITIONAL INFORMATION:

This position requires frequent city-wide travel each week. This position is classified as an Early Education Specialist, Senior.

APPLICATION PROCESS

Please apply at www.seattle.gov/jobs. The City of Seattle values diverse perspectives and life experiences; people of color, women, LGBTQ, people with disabilities, and veterans are encouraged to apply. If you have questions please contact Lindsey King at lindsey.king@seattle.gov

APPLICATIONS MAY BE FILED ONLINE AT:
Job #2016- 00062

<http://www.seattle.gov/jobs>
EARLY LEARNING COACH
LK

If you are unable to apply on-line you may submit a paper application by the closing date to our office.

OUR OFFICE IS LOCATED AT:
Seattle Municipal Tower
700 5th Avenue, Suite 5400
Seattle, WA 98104
206-684-8088
Careers@seattle.gov



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